

PREPARING FOR COLLEGE VISIT WORKSHEET

Review this worksheet to plan exploratory campus visits.

Item	Action	Notes
Decide which colleges you'd like to visit Narrow your college options to 3 or 4 schools that have the majors you're considering.	Review each of the college websites that you want to explore to see what they offer, including academic, housing, meal plans, recreational opportunities and other areas important to you.	
Contact the admission unit at each college There is typically a chat function on admission web pages where you can find out best times for visits. Otherwise, you can send an email to the admission office (or call that office) to find out when you might visit.	Arrange a tour with an admission representative, and ask about other offices you could visit when you're on campus. You might consider transfer advising, library, housing and/or dining, recreational units, academic areas, career center, and others.	
Create a list of questions for college staff Example: Why do students choose this college? What do they like best about it? What is least appealing?	Arrive with your list of questions and don't hesitate to ask follow-up questions. Be sure to ask questions at each area you visit. Also, visit the dining hall to know about meals offered.	
Take notes Examples: Jot down deadlines you might want to remember, recreational opportunities available, transfer credit evaluation processes, information about the major you're considering, and others.	Bring a notebook, cell phone, or other type of device to remember important information.	
Check on career opportunities If you're able to meet with someone in your academic area or the career center, ask about careers that graduates have entered after they complete their degrees.	Create a checklist of each college related to how you can meet your career goals once you've completed your degree.	
Review your notes Determine how each college meets your needs as you complete your program	Consider the pros and cons of each college you visited and decide which ones you will apply to.	

Next Steps: Use this checklist to ensure you plan each campus visit carefully.